

**CFSR STATEWIDE
PROGRAM IMPROVEMENT PLANNING
COMMITTEE MEETING**

**FRIDAY, JANUARY 9, 2004
9:30AM – 12:00PM**

AGENDA

- 1. Welcome & Introductions**
- 2. Review of the PIP Process and Timeline** – Brief update on what has happened in the PIP process thus far and generally how it's going, receipt of CFSR Final Report??
- 3. Purpose of the PIP Committee Meeting** – Reiterate the purpose of periodically pulling this group together throughout the process and what this meeting is designed to accomplish.
- 4. Presentations of PIP Workgroup Action Plans** – Using an overhead projector, each workgroup chair and/or co-chairperson could present and discuss the outcomes/items/issues their group is addressing and the action plans developed thus far (overheads of each groups worksheets could be prepared ahead of time). Each group could be given approximately 10–12 minutes to present - this includes approx. 5-6 minutes to present their work in progress and at least 5-6 minutes for questions and feedback from the larger group to assist with ongoing planning for all groups.
- 5. Wrap-up** – Summarize planning efforts, address general questions from the group, and give the date for the next PIP Committee Meeting.