

## PIP Workgroup Worksheet – \_\_\_\_\_

Issues	Related Item, Systemic Factor or Data Indicator	Possible Action Steps	Method of Measuring	Responsible Party
Disconnect between recruitment, retention, licensing and placement		Review the material available on the utilization of foster homes	To be determined based upon the results of our review of the utilization study	Jennie Perkins
		Review capacity to get appropriate staff involved in process: - role - numbers	To be determined based upon the results of our review of the capacity study	Camille Sleet
		Review work load study: - define a reasonable work load & how many workers are needed	To be determined based upon the results of our review of the work load study	Charles Bowden
		Each region, including private agencies, will be required to conduct a utilization review of current foster family homes - relative - non-relative	Analyze the data from the review and make recommendation on how these licensed families can be utilized	Chair, Co-Chair and Back-will draft recommendation for presentation to the larg group
		Convene the various recruitment entities to discuss similarities in how to consolidate and work in recruitment areas	Request a report of each entities goal accomplishments. Analyze areas of overlapping	Current parties responsible for each recruitment entity
		Analyze the utilization review & develop specific categories of homes for the development of retention		Training Division

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Disconnect between recruitment, retention, licensing and placement		Define the individuals that will <ul style="list-style-type: none"> <li>- analyze the utilization review</li> <li>- develop categories of homes</li> </ul>	Review the results of the process currently being developed with HIS in the Austin and North Lawndale area.	Chair, Co-Chair & Back-up chair.
A lack of a well-coordinated statewide recruitment efforts in place		Develop a state-wide recruitment plan that encompasses all area of federal deficits and is adaptable to all areas of the state.	Analyze data after a period of monitoring and compare to the system that existed prior to the state-wide plan	Division of Foster Care/ Service Intervention and Quality assurance.
Case Assignment Unit		Look at how the integrated assessment impacts placement selection & case assignment rotation	Compare movements of children who underwent the ISP and those who did not.	Request information from the CWAC committee Chairs i.e. review their Monday reports.(?)
		Work with the CWAC committee <ul style="list-style-type: none"> <li>- look at placement rotation &amp; performance contracting</li> </ul>	This appears to be the same as above	
Placement of Native American Children		Staff receive training on the Indian Child Welfare Act	Look at what is currently being offered and make recommendations for improvements.	Division of Training
		Staff receive training on MEPA & IEAPA	Same as above	Division of Training

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