

Shared Services RFP

Pre - Bid Conference Notes

RFP Submission

- **4 Copies Due by 5 PM CDT August 24th**
- **Response Length Limited to 10 pp**
- **Submit to GOMB Chicago *or* Springfield**
- **3 Pricing Options:**
 - Hourly
 - Blended Rate
 - Project *

Goals Shared Services RFP

- **Identify Savings Opportunities**
- **Achieve Most Effective Cost Controls**
- **Improve Service Quality**
 - **Core Mission Focus:**
 - **Both Line & Administrative Units**

Scope of Services

- **Create Statement of Objectives**
- **Produce Benchmarking Data**
- **Develop:**
 - **Feasibility Review & Business Plan**
 - **Optimal Organizational Model**
 - **Implementation Plan**

Additional Detail

- **Completion Date: January 1, 2006**
- **Each Deliverable Entails Written Product**
- **Value Added Research:**
 - **Scope of Opportunity: What can we achieve?**
 - **Cluster Model Optimization:**
 - **Services Included**
 - **Basis of Formation**
 - **Implementation Plan**

Scoring

- **Technical** (Total = 700 points)
 - **Ability to Achieve Goals** (200)
 - Evidence of Strong Leadership
 - Strategic Vision
 - **Work Plan** (250)
 - Ability to Deliver Within Timelines
 - Strong Business Case & Implementation Plan

Scoring Continued

- Experience/References (250)

- Relevant to

- Shared Services

- Business Process Redesign

- Price Scoring (Total = 300 points)

- Measured Under Each Pricing Model