

ILLINOIS DEPARTMENT OF CENTRAL MANAGEMENT SERVICES  
CLASS SPECIFICATION

SECURITY THERAPY AIDE TRAINEE

POSITION CODE: 39905  
Effective: 5/1/10

DISTINGUISHING FEATURES OF WORK:

Under immediate supervision, for a period of six to twelve months, obtains specialized training and experience in therapeutic custodial care of individuals with mental illness in a forensic residential setting; participates in formal classroom instruction to learn modern treatment techniques; procedures of counseling, and elementary nursing practices; as part of the training program, actively assumes duties on units and other areas of facilities; receives instructions and guidance in the maintenance of security and the art of self-defense; has frequent conferences with superiors concerning special problems.

ILLUSTRATIVE EXAMPLES OF WORK:

1. Receives formal classroom instructions to gain an understanding of theories, techniques and procedures of basic treatment of individuals with mental illness in a forensic setting.
2. Assists other Security Therapy Aides and hospital professionals by providing active treatment services in structured educational, vocational, and activity programs.
3. Attends, and takes part in, demonstrations designed to illustrate procedures and techniques of material covered in formal classroom setting.
4. Participates in the movement of individuals on inter-unit transfers, to individual and group therapy locations, or to areas of recreation; keeps perpetual count of individuals and checks for unauthorized objects or materials.
5. Performs light housekeeping duties in a residential care setting; sweeps, mops up spills, cleans tables, removes trash, and secures associated supplies and equipment in order to maintain a safe, clean and orderly environment, to model hygienic and socially appropriate behavior for the residents, and to assist with resident self help skills.
6. Learns to observe and interact with individuals or groups; reports to appropriate superior anything of an unusual nature. Writes reports to supervisory personnel on changes in behavior or incidents that occur.

## SECURITY THERAPY AIDE TRAINEE (Continued)

7. Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above.

### DESIRABLE REQUIREMENTS:

#### Education and Experience

Requires knowledge, skill and mental development equivalent to completion of high school.

#### Knowledges, Skills and Abilities

Requires ability to participate in and successfully complete the Security Therapy Aide training program.

Requires the psychological capability to adjust to individuals with mental illness under conditions of maximum security.

Requires ability to protect self and others.

Requires ability to perform tasks of a general and routine nature pertaining to protection, security, therapy and sanitation.

Requires ability to think clearly and exercise initiative in emergency situations.

Requires ability to write clear and concise reports that document circumstances witnessed and action taken.

May require possession of an appropriate valid driver's license to transport individuals to court appearances, medical appointments and other needs outside of the facility.