



Illinois Liquor Control  
Commission

## Overview of the ILCC



## Illinois Liquor Control Commission Website: [www.state.il.us/LCC](http://www.state.il.us/LCC)

The ILCC website is your “one-stop shop” for all liquor-related information. It’s where you can download a license application, confirm existing liquor laws and regulations, request educational

materials, and much more. The illustration below provides an overview of our home page showing the location of specific areas of interest. You can navigate to all available information on our website via

this easy-to-use page. Whether you are seeking a general summary of the Liquor Commission or more specific and detailed information, you can find it simply by visiting [www.state.il.us/LCC](http://www.state.il.us/LCC).

### Audio Introduction

This link provides an introduction of the site’s sound tour.

### Locate Divisions

Quickly navigate to a brief description—and links to more information—for all divisions under the Liquor Commission.

### Contact E-mail

Click here to send an email to ILCC staff.

### Translate Site into Different Languages

Simply type in words to translate this site into a variety of different languages.



### Program Overviews

Links to the Commission’s educational programs can be found here.

### Request Materials

Click here to fill out a form requesting the Liquor Commission’s FREE licensee information packet.

### News and Issues

Check this section frequently for the latest Liquor Commission news, press releases, and other important information.

### View and Download Forms

All ILCC forms and licenses can be found here. For your convenience, data can now be entered directly onto all forms, and the file can be saved to your computer.

### ILCC Board & Hearing Dates

Click to view a listing of the current Commissioners and all upcoming Board and hearing dates.

## What is the Illinois Liquor Control Commission?

### Compliance

Ensures that licensees comply with the provisions of the Illinois Liquor Control Act of 1934 and its Rules and Regulations.

### Licenses

Issues approximately 28,000 state liquor licenses each year at various classifications for the three tiers of the liquor industry. Strict qualifying criteria must be followed to obtain a liquor license as defined in the Illinois Liquor Control Act, which includes ownership information, local licensing, tax status and sales tax history. Revenues collected from liquor license fees fund all Commission operations.

### Inspections

Conducts approximately 26,000 routine inspections of licensed premises via its team of 24 agents who are headquartered throughout the state. Upon finding violations of the Illinois Liquor Control Act, electronic reports are transmitted to the central office for adjudication.

### Violations

Violations are reviewed and evaluated to determine the severity of the offense and method by which cases are to be adjudicated—from penalty fines to citing for formal hearings.

### Hearings

ILCC's Chairman and six Commissioners hold 18 formal hearings each year. They rule on the most serious of cases—including those affecting the health and safety of community—and hear appeals brought to the Commission by licensees who wish to challenge the local liquor commissioner's decision.

### Taxes

The Liquor Commission works jointly with the Illinois Department of Revenue to collect delinquent sales tax payments from liquor licensees.

### Mail and Web Orders

Monitors and regulates mail order and internet sales of alcohol beverage products within Illinois and collaborates with regulatory bodies from other states to prevent illegal shipments of alcohol to minors.

### Education

Provides an industry education program, which focuses primarily on the ILCC's enforcement practices; interpretation of Illinois liquor control laws and minimum-age tobacco laws; and public awareness efforts regarding the consequences of underage drinking.

### Responsible Sales

Encourages responsible selling and serving of alcohol by licensing and promoting the Beverage Alcohol Sellers and Servers Education and Training (BASSET) program. Additionally, to keep communities safe, various materials have been created—including public service announcements, posters, and fliers—to reduce incidents of driving under the influence of alcohol and decrease illegal sales of alcohol beverages to minors.

### Compliance

ILCC special agents supervise underage purchasers during random ID checks. These checks, which are performed throughout the State of Illinois, test retail sales personnel on their duty to perform proper ID checks in the sale of alcohol. Agents also conduct periodic compliance sweeps in conjunction with other state and local enforcement agencies to check for violations above and beyond Illinois liquor laws. Lastly, the Commission conducts random tobacco compliance checks to measure retailer compliance to minimum-age tobacco laws. Grants are also provided to local jurisdictions, who perform their own checks.



Liquor Licensee Education Packet  
To order call 312.814.4802

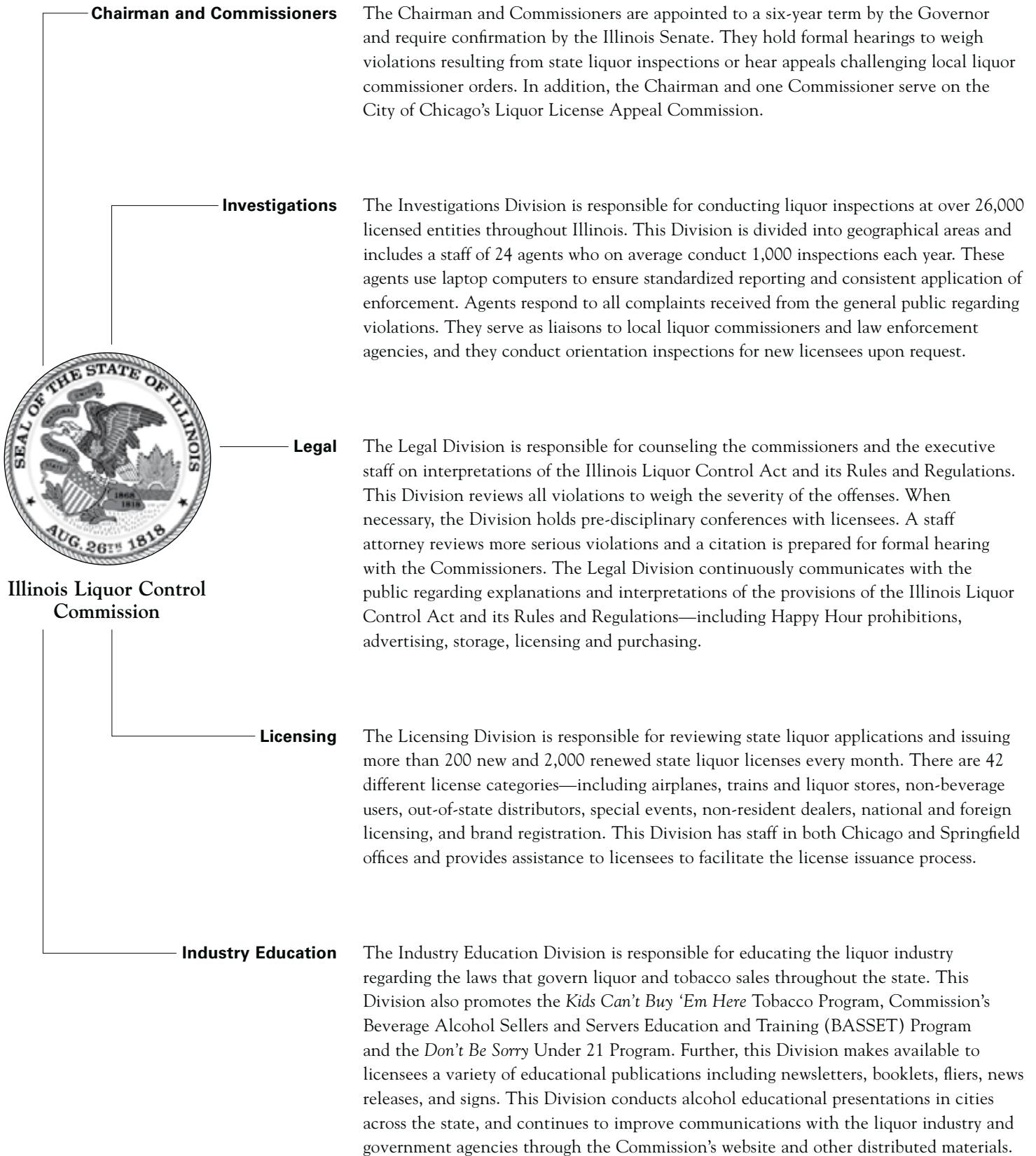


Kids Can't Buy 'Em Here  
Tobacco Retailer Kit  
To order call 312.814.6884



BASSET materials  
To order call 312.814.0773

## An Overview: ILCC Divisions



## ILCC Programs



### Tobacco

The Tobacco Program is responsible for the *Kids Can't Buy 'Em Here* Tobacco Campaign. The *Kids Can't*

*Buy 'Em Here* Campaign includes the **State Annual Survey** and **Tobacco Enforcement Program**.

The State Annual Survey is completed throughout the state by Commission tobacco compliance specialists, who measure retailer compliance to minimum-age tobacco laws. This federally mandated survey requires that all states maintain a compliance rate of 80 percent. As a result of the Commission's *Kids Can't Buy 'Em Here* campaign, Illinois continues to achieve the required compliance rate.

The Tobacco Enforcement Program distributes \$1 million in grants to local units of government and law enforcement agencies to educate tobacco retailers on minimum-age tobacco laws and to perform tobacco compliance checks on retailers.

The Commission's appropriation originates from the state's Tobacco Settlement Fund. Participating communities distribute approximately 10,000 tobacco retailer kits and conduct over 17,000 compliance checks annually.



### BASSET

The *Beverage Alcohol Sellers and Servers Education and Training* (BASSET) Program is the State of Illinois' seller/server training program. The program is an educational and training tool to sellers/servers of alcoholic beverages to

serve responsibly and stay within the law. The BASSET Program serves as a preventive measure to discourage over-consumption and keep intoxicated drivers off the roads.

The BASSET Program addresses five topic areas: the physical properties of alcohol, intervention and prevention techniques, how to properly check identification cards and driver's licenses, state and local laws regarding alcohol service, and Dram Shop liability.

In order to conduct seller/server training courses, a BASSET license is required which the Commission administers. There are currently over 200 BASSET licensees

throughout the state. The licensees consist of independent contractors, businesses and law enforcement officers. BASSET training is not mandatory in the State of Illinois; however, many municipalities in the state do require BASSET training. Licensees are advised to check their local ordinances to verify if BASSET training is required for employment at a liquor establishment.

Many businesses voluntarily send their staff to receive training. This equips them with the skills necessary to prevent any alcohol-related mishaps. The commission encourages voluntary participation in seller/server training courses. BASSET training can also reduce an establishment's liquor liability insurance.



### Under 21

The Illinois Liquor Control Commission is committed to raising awareness about the negative consequences of underage drinking. *The Don't Be Sorry Under 21*

Program takes a local approach to underage alcohol prevention by focusing its public awareness/education campaign on all members of the community.

Through the *Don't Be Sorry* campaign, materials and presentations are made available to pre-teens and teenagers; their parents and other adults; elected officials and local law enforcement; and the business community in general.

Educational materials and signage are created to reach specific groups. For

example, *Don't Be Sorry* materials such as the program's cashmat (which is posted at liquor establishments throughout the state) features a design where one side faces the cashier and the other faces the customer. The cashier side lists the consequences of selling alcohol to a minor, while the panel facing the patron lists the penalties of buying alcohol for underage consumption.

As with other program materials, this piece sends a strong message—to both customers and employees alike—that under 21 alcohol sales will not be tolerated on their premises.

ILLINOIS LIQUOR CONTROL COMMISSION MISSION STATEMENT

*“To protect the health, safety and welfare of the people  
of Illinois through careful control and regulation of the manufacture,  
distribution, and sale of alcoholic liquors and through the development  
of strategies to reduce youth access to tobacco products.”*

**Illinois Liquor Control Commission**

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